

ITACOSM 2019 Welcome Guide

Registration

- The **registration desk** is located in the foyer on the 3rd floor of the Learning Center Morgagni (*LCM*) next to Room 327, where the opening and plenary sessions take place.
- On the first day of conference, June 5th, the registration desk will be open from 11.30 a.m. A light lunch will be available for those arriving early to the conference venue.
- Please make sure to register and wear your name badge throughout the conference.

Sessions rooms

All conference sessions will take place in the *LCM* building:

- - **Plenary sessions** will take place in Room 327, on the 3rd floor;
- - **Specialized sessions** will take place in Rooms 209 and 210, on the 2nd floor;
- - **Contributed sessions** will use rooms on both floors: 327, 209 and 210.

The rooms could be crowded – please use all seats and do not leave gaps!

WiFi (WLAN)

The university provides internet connection via **eduroam**. If you don't have an *eduroam* account you can obtain a temporary **Unifi guest account** from the conference registration desk (to connect to the **UnifiWiFi** network). Please bring your ID document in order to facilitate the account registration.

In addition, the Municipality of Florence provides a free WiFi access via public access to the **FirenzeWiFi** network. It is available inside the University buildings, in the city center, in the public libraries, in the Cascine Park and along the tram route. The connection allows for a maximum of 2 hours or 300 MB per day for each device. More information can be found here: <http://servizi.comune.fi.it/servizi/scheda-servizio/firenze-wifi>.

Coffee breaks

Refreshments will be served in the foyer on the 3rd floor of the *LCM*, in front of Room 327.

Welcome Cocktail (Wednesday June 5th)

The Welcome Cocktail will take place at the end of the first day of conference on the ground floor of the *LCM*. **Please wear the name badge while attending.**

Lunch (Thursday, June 6th)

Lunch will be served in the **University Canteen** ("Residenza Calamandrei"), across the street from the conference venue. The entrance is placed in the basement of the building. Kitchen closes at 2.15 p.m.

Lunch voucher: your registration includes a lunch voucher (behind your name badge) entitling you to a **full meal comprised of four elements: first course, second course** (hot or cold), **side dish** (hot or cold), **fruit/dessert**. First/Second course can be replaced with an additional side dish, fruit or dessert, as long as the meal is still composed of four elements. Water and soft **drinks** on tap are available in the dining area. If you prefer bottled water, you can take one bottle in the self-serving area in place of the fruit/dessert.

Menu: the canteen only advertises the menu in Italian. Please be patient with the canteen staff whose English skills may be weak.

Dietary requirements: the daily menu includes at least one hot vegetarian meal option. Vegan dishes should also be available. The list of ingredients and allergens for each recipe is available at the cash desk. Gluten free meal can be request directly to the staff. For any additional requests or clarifications you can contact directly the canteen head-chef on duty, Gabriele Centola.

Guided visit to the Museo degli Innocenti

We are happy to offer you a private guided visit to the “Museo degli Innocenti” (www.museodeglinnocenti.it) of the Istituto degli Innocenti, Piazza Santissima Annunziata 12, in the center of Florence. The visit is scheduled for Thursday June 6th at 7.30 p.m. and it will last 1 hour. Please arrive 10 minutes early to assemble the visiting groups. **Please wear the name badge while attending.**

To reach the museum from the conference venue, you can take the tram T1 (direction “Villa Costanza”) and drop off at the “Fortezza” stop. From there, it is a 10 min walk or you can take the bus 6 (direction “Novelli”) or 23 (direction “Sorgane”) and drop off at the “Santissima Annunziata” stop.

The visit is free of charge, but if you would like to participate please register at the registration desk before Thursday 6th at 5 p.m.

Social dinner

For those attending, the social dinner will start at the end of the museum’s visit, around 8.30 p.m., at the “Caffè del Verone” on the top floor of the Istituto degli Innocenti.